



STUDENT FINANCIAL SERVICES RELEASE OF INFORMATION

The Family Education Rights and Privacy Act (FERPA) affords students certain rights with respect to the student’s education records. MCLA cannot release any financial information, including refunds pertaining to your account to anyone but you. If you would like to allow us to share financial information with a parent, guardian, spouse, other relative, faculty, staff or athletic coach, please complete and sign below.

This release shall be valid throughout the student’s enrollment, but may be modified or rescinded in writing by the student. Any interruption in the student’s enrollment (withdrawal or suspension) will void this authorization; however, a new release form may be completed should the student reenroll. This release will also pertain to any financial aid or account information in regards to any state or federal regulations, such as attendance, withdrawals, etc.

The student may rescind this authorization at any time by submitting a written request to Student Financial Services.

I, _____, authorize the Student Financial Services
(Legal Name)

Office at MCLA to discuss my student account with the following person/people listed below:

Name _____	Relationship _____
Name _____	Relationship _____
Name _____	Relationship _____
Name _____	Relationship _____

Signed _____ A# _____

Date _____

Please return this form to:
MCLA Student Financial Services
375 Church Street
North Adams, MA 01247
Fax 413-662-5105