

# M C L A

## FINANCIAL AID VERIFICATION FORM 2012-2013

Your application was selected for review in a process called "Verification." In this process, we will be comparing information from your application with your **Tax Return Transcript** from the IRS, (Federal tax forms 1040, 1040A or 1040EZ will not be accepted) and/or other requested verification documents. If there are differences between your application information and your financial documents, corrections will be made. **Your Financial Aid Application will be delayed until all verification documents requested have been received.** If you have questions about completing this form or the verification process, please call the Financial Aid Office.

What you should do:

1. If you are a dependent student and did not use the Data Retrieval Process, request a Tax Return Transcript for you and your parents from the IRS . Non-filers of taxes need to submit copies of W2's. Complete sections, A, B, C, D, and E.
2. If you are an independent student and did not use the Data Retrieval Process, request a Tax Return Transcript for you (and your spouse). Non-filers of taxes need to submit copies of W2's. Complete sections A, B, C, and E.
3. Send the completed Verification Form, Tax Return Transcripts, if needed and any other documents requested to the Financial Aid Office.

### A. Student Information

Name	A _____ MCLA ID#
Address (include Apt. No.)	Date of Birth
City	(____) _____ Area Code Phone Number
State	Zip Code

### B. Family Information

List below the people that you or your parents will **support** between July 1, 2012 and June 30, 2013 including:

- \* **Yourself and your parents or spouse.**
- \* **Your or your parents' other children** if you or your parents provide **more** than half their support **and** will continue to provide **more** than half of their support from July 1, 2012 through June 30, 2013.
- \* **Other people** if they now live with you or your parents, and you or your parents provide **more** than half of their support **and** will continue to provide **more** than half of their support from July 1, 2012 through June 30, 2013.
- \* Write the name of the college for any family member (**excluding parents**) who will be enrolled in a degree or certificate program at least half-time (6 credits or more) between July 1, 2012 and June 30, 2013.

FULL NAME (All Household Members)	AGE	RELATIONSHIP	COLLEGE (If Attending)
		You - the student	MCLA

If more space is needed, a separate page may be attached to this form.

**PLEASE RETURN YOUR COMPLETED FORM TO:  
MCLA, FINANCIAL AID OFFICE, 375 CHURCH STREET**

**C. Student's Tax Forms and Income Information.**

If you did not use the IRS Data Retrieval Process when completing the FAFSA you must request an IRS Tax Return Transcript at [www.irs.gov](http://www.irs.gov) or call 1-1-800-908-9946. **If applicable, please include spouse's information.** (Federal tax forms 1040, 1040A or 1040EZ will not be accepted).

\_\_\_\_\_ Check here if you have submitted a 2011 Federal Tax Return Transcript.

\_\_\_\_\_ Check here if you are a non-filer (will not file and are not required to file) a 2011 Federal Income Tax Return. Please submit a copy of your W2 forms or, if the W2 forms are not available, a signed statement listing your wages and the sources from which they came from .

Amounts received for child support and other untaxed income (See Q44 of the FAFSA.)

SOURCES OF UNTAXED INCOME	2011 AMOUNT	SOURCES OF UNTAXED INCOME	2011 AMOUNT
1. Child Support Received		4. IRA Deduction	
2. Worker's Compensation		5. Other Untaxed Income	
3. Untaxed Pensions/IRA Distributions			

**Child Support Paid Out in 2011** \$ \_\_\_\_\_

**Names of children for whom support was paid** \_\_\_\_\_

**Name of person to whom the support was paid** \_\_\_\_\_

**D. Parent(s) Tax Forms and Income Information**

If your parents did not use the IRS Data Retrieval Process when completing the FAFSA they must request an IRS Tax Return Transcript at [www.irs.gov](http://www.irs.gov) or call 1-800-908-9946. (Federal tax forms 1040, 1040A or 1040EZ will not be accepted)

\_\_\_\_\_ Check here if you have submitted a copy of your parent(s) 2011 Federal Tax Return Transcript.

\_\_\_\_\_ Check here if your parent(s) are a non-filer (will not file and are not required to file) a 2011 Federal Income Tax Return. If your parent(s) did not file and are not required to file a 2011 Federal income tax return, please submit a copy of their W2 forms or if the W2 forms are not available, a signed statement listing their wages and the sources from which they came from.

Amounts received for child support and other untaxed income (See Q92 of the FAFSA.)

SOURCES OF UNTAXED INCOME	2011 AMOUNT	SOURCES OF UNTAXED INCOME	2011 AMOUNT
1. Child Support Received		4. IRA Deduction	
2. Worker's Compensation		5. Other Untaxed Income	
3. Untaxed Pensions/IRA Distributions			

**Child Support Paid Out in 2011** \$ \_\_\_\_\_

**Names of children for whom support was paid** \_\_\_\_\_

**Name of person to whom the support was paid** \_\_\_\_\_

**E. Sign This Worksheet**

By signing this worksheet, we certify that all the information reported is complete and correct. (The student and at least **one parent must sign** if you are a dependent student).

\_\_\_\_\_  
Student Date Mother/Stepmother or Father/Stepfather Date

