

**Massachusetts College of Liberal Arts
COURSE OVERLOAD FORM**

College policy defines a course overload as enrollment in more than 18 credits during a given semester. All students registering in more than 18 credits and up to 21 credits must obtain the approval and signature of their Academic Advisor on this form prior to registration and add/drop (section A). Students seeking enrollment in more than 21 credits must obtain permission from their Academic Advisor, Department Chair and the Dean of Academic Studies prior to registration and add/drop (section B).

Section A:

Student Name: _____

Student ID: A_____

I request permission to enroll in _____ credits, during the Fall/Spring _____ semester (up to 21). Students interested in enrolling for more than 21 credits must complete section B below.

Student Signature: _____

I have reviewed the academic program and cumulative average _____ of this student.

- Approve
- Disapprove

Advisor's Signature: _____ **Date:** _____

Section B:

Students seeking enrollment in more than 21 credits in one semester must obtain the approval and signature of the individuals listed below.

I request permission to enroll for _____ credits, during the Fall/Spring _____ semester.

Student Signature: _____

I have reviewed the academic program and cumulative average _____ of this student.

- Approve
- Disapprove

Advisor's Signature _____ **Date:** _____

- Approve
- Disapprove

Department Chair's Signature _____ **Date:** _____

- Approve
- Disapprove

Dean of Academic Studies Signature: _____ **Date:** _____

Please return completed form to the Registrar's Office, Eldridge Hall.