

Career Services Center  
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MASSACHUSETTS COLLEGE OF LIBERAL ARTS

## Internship Application

Student Name: \_\_\_\_\_ Student ID #: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Major: \_\_\_\_\_ Class Year: \_\_\_\_\_ Cumulative GPA: \_\_\_\_\_  
(Must be Jr. or Sr.) (Must be 2.0 or Higher)

(Note: BADM requires 2.5 GPA)

Has the student received any prior Internship Credit at Massachusetts College of Liberal Arts?

No: \_\_\_\_\_ Yes: \_\_\_\_\_ If yes, how much credit was earned? \_\_\_\_\_

Title of Internship: \_\_\_\_\_

Name and address of organization at which internship will be completed:

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Name of faculty sponsor: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Name of on-site supervisor: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

In what academic department or discipline will credit be granted? \_\_\_\_\_

Inclusive dates of internship: \_\_\_\_\_ To: \_\_\_\_\_

Number of on-site hours per week: \_\_\_\_\_ Total number of on-site hours: \_\_\_\_\_

Number of credits approved (A minimum of forty-five (45) hours of on-site experience are required for each credit hour limit i.e. 135 hours for 3 credits.): \_\_\_\_\_

Term in which credit is to be granted: \_\_\_\_\_ Year: \_\_\_\_\_

Method of grading: Letter Grade (A,B,C,D,F) OR Pass/Fail: \_\_\_\_\_

1. List the educational and experiential objectives of the internship:

