

MCLA

FINANCIAL AID VERIFICATION FORM 2011-2012

Your application was selected for review in a process called "Verification." In this process, we will be comparing information from your application with signed copies of your (and your parents') 2010 Federal Tax Forms, and/or other requested verification documents. If there are differences between your application information and your financial documents, corrections will be made. **Your Financial Aid Application will be delayed until all verification documents requested have been received.** If you have questions about completing this form or the verification process, please call the Financial Aid Office.

1. If you are a dependent student, collect your and your parents' **signed** 2010 Federal Income Tax Forms. Non-filers of taxes should submit copies of W2's. Complete sections, A, B, C, D, and E.
2. If you are an independent student, collect your (and your spouse's) **signed** 2010 Federal Income Tax Forms. Non-filers of taxes should submit copies of W2's. Complete sections A, B, C, and E.
3. Send the completed Verification Form, **signed** copies of your Federal Tax Forms, and any other documents requested to the Financial Aid Office.

A. Student Information

Name	A _____ MCLA ID#
Address (include Apt. No.)	Date of Birth
City	(____) _____ Area Code Phone Number
State	Zip Code

B. Family Information

List below the people that you or your parents will **support** between July 1, 2011 and June 30, 2012 including:

- * **Yourself and your parents or spouse.**
- * **Your or your parents' other children** if you or your parents provide **more** than half their support **and** will continue to provide **more** than half of their support from July 1, 2011 through June 30, 2012.
- * **Other people** if they now live with you or your parents, and you or your parents provide **more** than half of their support **and** will continue to provide **more** than half of their support from July 1, 2011 through June 30, 2012.
- * Write the name of the college for any family member (**excluding parents**) who will be enrolled in a degree or certificate program at least half-time (6 credits or more) between July 1, 2011 and June 30, 2012

FULL NAME (All Household Members)	AGE	RELATIONSHIP	COLLEGE (If Attending)
		You - the student	MCLA

If more space is needed, a separate page may be attached to this form.

**PLEASE RETURN YOUR COMPLETED FORM TO:
MCLA, FINANCIAL AID OFFICE, 375 CHURCH STREET
NORTH ADAMS, MA 01247, TEL. (413) 662-5219 OR FAX. (413) 662-5105**

C. Student's Tax Forms, and Income Information.

All tax filers must submit their 2010 IRS Form 1040, 1040A, or 1040EZ. If you did not keep a copy of your tax return, request an account summary from the Internal Revenue Service or from your tax preparer. **If applicable, please include spouse's information.**

- _____ Check here if you have submitted a **signed** copy of your 2010 Federal Income Tax Return.
- _____ Check here if you are a non-filer (will not file and are not required to file) a 2010 Federal Income Tax Return.

Non-filers must send copies of all W2's or earnings statements.

Amounts received for child support and other untaxed income. (See Question 44 of the FAFSA.)

SOURCES OF UNTAXED INCOME	2010 AMOUNT	SOURCES OF UNTAXED INCOME	2010 AMOUNT
1. Child Support Received		4. Other Untaxed Income	
2. Workman's Compensation			
3. Untaxed Pensions			

Non-Filers - Student

If you did not file and are not required to file a 2010 Federal income tax return, list below your employer (s) and any income received in 2010 (use the W-2 form or other earnings statements if available).

SOURCES	2010 INCOME	SOURCES	2010 INCOME

D. Parent(s) Tax Forms and Income Information

All tax filers must submit their 2010 IRS Form 1040, 1040A, or 1040EZ. If your parent(s) did not keep a copy of their tax return, request an account summary from the Internal Revenue Service or from their tax preparer.

- _____ Check here if you have submitted a **signed** copy of your parent(s) 2010 Federal Income Tax Return.
- _____ Check here if your parent(s) are a non-filer (will not file and are not required to file) a 2010 Federal Income Tax Return.

Non-filers must send copies of all W-2's or earnings statements.

Amounts received for child support and other untaxed income. (See Question 92 of the FAFSA.)

SOURCES OF UNTAXED INCOME	2010 AMOUNT	SOURCES OF UNTAXED INCOME	2010 AMOUNT
1. Child Support Received		4. Other Untaxed Income	
2. Workman's Compensation			
3. Untaxed Pensions			

Non-Filers – Parent(s)

If your parent (s) did not file and are not required to file a 2010 Federal income tax return, list below your parent (s) employer (s) and any income they received in 2010 (use the W-2 form or other earnings statements if available).

SOURCES	2010 INCOME	SOURCES	2010 INCOME

E. Sign This Worksheet

By signing this worksheet, we certify that all the information reported is complete and correct. (The student and at least **one parent must sign** if you are a dependent student).

Student

Date

Mother/Stepmother or Father/Stepfather

Date

