

Extended Remote Work  
4.27.20

To All Faculty and Staff,

Thank you for your continued hard work in these unprecedented times. Without a doubt, your commitment to your work and to MCLA's mission has been admirable.

I'm writing to share a few important updates with you: Chiefly, an additional extension of the remote work deadline. **MCLA, along with the other state universities, is extending remote work from May 4, 2020 to June 1, 2020.** This decision was made in unison by the Council of Presidents with the intent of continuing to keep people healthy and safe, and to support families who are overseeing their children's remote learning efforts and attending to their care needs. This date could be extended in the future based upon prevailing health and safety considerations. As you know, Governor Baker recently extended remote learning for K-12 students through the end of the school year, and non-emergency childcare programs until June 29, 2020.

MCLA has begun to look at the possibility of holding classes on campus in fall 2020 and will form a college wide advisory committee that will contingency plan for multiple possible scenarios as to how students, staff, faculty, etc. should return to campus, and under what protocols. The advisory committee will rely upon local, state, and federal guidance on how best to proceed. We will keep you informed about progress in this area. Keep in mind that the COVID-19 situation continues to evolve and recommendations and regulations tend to change quickly in this environment, so decisions could change at any time.

As a reminder, if you are a staff member working from home but have not yet completed an Interim Telecommuting Guide, then please do so now at the link below:

<https://nextgensso.com/sp/startSSO.ping?PartnerIdpid=http://sts.mcla.edu/adfs/services/trust&TargetResource=https://dynamicforms.ngwebsolutions.com/Submit/Form/Start/9e15b835-3b77-417d-b3ce-6548d3ba0ab6>

#### **Federal Families First Coronavirus Response Act**

Please remember that the new Families First Coronavirus Response Act (FFCRA) affords employees a measure of economic relief during the COVID-19 crisis. It contains provisions to expand the Family and Medical Leave Act (FMLA) for employees unable to work because they are caring for their children whose school or day care is closed due to COVID-19, and a new 10-day paid sick leave entitlement for certain coronavirus-related absences. Learn more by reviewing the attached poster from the U.S.

Department of Labor and call Human Resources with questions.

[http://www.mcla.edu/Assets/MCLA-Files/Student-Life/Wellness/HealthService/coronavirus/FFCRA\\_Poster\\_WH1422\\_Non-Federal.pdf](http://www.mcla.edu/Assets/MCLA-Files/Student-Life/Wellness/HealthService/coronavirus/FFCRA_Poster_WH1422_Non-Federal.pdf)

#### **Employee Assistance Program**

During this time of uncertainty and stress, please remember that our EAP is available for support to you and your family members by calling 800.252.4555 or visiting their website: [www.theEAP.com/TotalCare-EAP](http://www.theEAP.com/TotalCare-EAP).

Again, please reach out to me with any questions—I am happy to speak with you.

Thank you,  
Barb

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