

TO: All Seniors With a Minimum of 106 Credits Who Currently Live On Campus
FROM: Dianne Manning, Director - Residential Programs & Services (RPS)
RE: Staying On Campus for the Senior Days Program
DATE: March 27, 2009

If you currently live on campus, have a minimum of 106 credits, have never participated in the Senior Days housing program before and have registered for this year's Senior Days Program (package A or B), you are welcome to stay on campus between the closing of the residence areas on Monday, May 11th and Commencement on Saturday, May 16th. If you choose not to participate in the Senior Days Program, you will be required to vacate the residence areas no later than 3:00 pm on Monday, May 11th and, if attending graduation, travel back to campus for Commencement.

While we are happy to provide this benefit to all current resident students who meet the above criteria, we regret we cannot extend the same offer to seniors who do not want to register for the Senior Days program; other on-campus residents who want to attend Senior Days and/or Commencement activities; students who left on-campus housing in December and are returning to participate in Commencement ceremonies; and/or your non-student guests and family members.

We will, whenever possible, provide Senior Days housing in your current assignment, but cannot guarantee this in the following situations: Hoosac Hall residents, Berkshire Towers residents, apartments with only one or two residents participating in the program; apartments which are scheduled for renovation projects; and apartments that will be used for the Summer Student Housing Program. Final decisions regarding which students will need to relocate during this time period will be made in late April.

If you would like to take advantage of this opportunity, please register for the Senior Days Program at the SGA office on the third floor of the Campus Center between now and Friday, April 10th. After registering for the Senior Days Program, complete the form below and return it no later than Friday, April 10th to Residential Programs & Services in Townhouse #89 to secure your housing accommodations. We will provide additional information about Senior Days housing just as soon as we know who will be staying. **(Please be sure to return your RSVP, along with your Senior Days Program receipt, no later than Friday, April 10th. The time needed to plan the transition between the spring semester and our summer programs will not allow us to accept any late forms.)**

Good luck on your finals and congratulations on your graduation! If you have any questions regarding the content of this memo, please do not hesitate to contact RPS in Townhouse #89 (ext. 5249).

REQUEST FOR EXTENDED GRADUATING SENIOR HOUSING

_____ **YES!** I have completed a minimum of 106 credits, have registered for Senior Days and would like to stay on campus from Monday, 5/11 - Saturday, 5/16. (Check-out on Saturday, 5/16 will take place in the Greenhouse between 1:00 and 6:00 pm.)

_____ **THANKS, BUT NO THANKS.....**I have other plans for that time and understand that I need to vacate the residence areas no later than 3:00 pm on Monday, 5/11.

NAME: _____ ON-CAMPUS ASSIGNMENT: _____

ON-CAMPUS TELEPHONE NUMBER: _____ P.O. BOX NUMBER: _____

Please return this form, along with your Senior Days Program receipt, to RPS in Townhouse #89 no later than Friday, April 10th. Thanks!