**Academic Program Assessment Report**

*DATE*

Program:

Student Learning Outcome Measured: (*whichever one you chose*)

1. What assessment process was used?

*(A very brief description. For example, “The outcome was measured by essay assignments, given in two senior level classes ….” An assessment could use one assignment, one part of an assignment or multiple assignments. A process should be determined by the best fit with the outcome. )*

2. What were the findings?

*(This should be a wrap-up and interpretation of the assessment results by the program faculty – not just the faculty where the assessments took place. It is important to undertake the assessment as a program, since the results and action steps may impact learning elsewhere in the curriculum. Include numbers where they help clarify the results. Most importantly, what do the results tell you about how well the student learned? What were the areas of strengths and weaknesses? What did you find that you can use to strengthen learning?)*

3. How does the program plan to use the results?

*(Do the results indicate where learning could be improved? You probably won’t get any results that call for radical changes, but what small step mightthe program faculty take to help improve student learning of the outcome measured? This is a key question that needs to be addressed. It is the purpose of assessment.)*

4. What change (if any) needs to be made to the assessment process?

*(Does anything need to be amended? Maybe one question on a questionnaire confused the respondents and needs to be rewritten. Maybe the assignment didn’t turn out to be a good way to measure that outcome. If you got useful information then the process is working! If not, consider how the question about student learning could be reframed.*

5. What learning outcome will be assessed next (Fall 20XX, Spring 20XX)?

*(Plan ahead to give faculty time to prepare. What outcome, how will it be measured – e.g. existing assignment, final exam question, problem sets, observations, lab reports, oral presentations, class discussions, bogs, performances, exhibits… and where …)*

*Administrative Feedback*

*(I will provide written feedback for your reference.)*

**Don’t forget to:**

\*Attach the rubric/scoring guide/grading criteria used to assess this outcome.