

Guidelines for Students Conducting Research with Human Participants

January 2015

Extended Consent Form example

Study Title: Student Experiences with Academic Advising at MCLA

The Center for Student Success and Engagement, in conjunction with the MCLA Department of Education and the office of Institutional Research, Assessment and Planning is conducting a study of students' advising experiences at MCLA. You have been invited to participate in a focus group in order to help the college better understand current advising practices and procedures. This study is not an inquiry into the work of any particular advisor, so we ask that you do not mention your advisor(s) by name. This is a study about your experiences with the overall content and process of academic advising.

The study poses virtually no risk to you. Your answers will be treated confidentially and your names will not be connected with the summaries or your responses in any way. The results of this study will be used by the college to help improve advising at MCLA which may result in an indirect benefit to you. It will provide the college with important information that we can use to strengthen the advising process for both academic advisors and students.

The decision to participate in this focus group is entirely up to you. You may choose not to answer any question and may discontinue participation without penalty. Your continued participation in the focus group session indicates that you have decided to participate voluntarily and that you have understood the information provided on this form.

To assist with accurate recordings of responses, we may utilize audio or video recording. You have the right to refuse recording without penalty. Please complete the following:

☐ I consent to have my participation recorded by audio or video.

☐ I do not consent to have my participation recorded by audio or video.

If you have any questions about the process, please ask the interviewers. If you have questions after the focus group, feel free to contact Kristina Bendikas, Institutional Research, Assessment and Planning, 662-5526 or **k.bendikas@mcla.edu**.

Thank you for your engagement with this project.

I have read and understood the information on this consent form

Signature

Date