

Sent on behalf of Nicole Comstock, Director of Equal Opportunity and Title IX:

Dear MCLA Community:

As classes and campus activities resume, it is important to remember that MCLA's mission to create a campus climate and culture of mutual respect includes online and remote learning spaces. MCLA policies, codes of conduct, and classroom rules remain in effect.

Equal Opportunity and Civility

We all have a role to play in ensuring that MCLA spaces remain free from harassment, discrimination, and other misconduct. To that end, we ask that our community members practice the same restraint in online communications and spaces as would be used in person. Use of language and/or images which unreasonably and adversely affect another person's work or educational opportunities is prohibited.

As a primary conduit for students to connect to our campus, we also ask that faculty please remain vigilant in monitoring online classroom behavior and communications. Please continue to direct any concerns you may have to the appropriate MCLA offices.

MCLA will continue to follow up on all reports of misconduct, and formal complaints will continue to be investigated and adjudicated as they are received.

Reporting:

If you or someone you know has experienced discrimination, discriminatory harassment, or sexual violence while accessing MCLA programs or services you may report it by:

- Contacting Nicole Comstock, Director of Equal Opportunity and Title IX at nicole.comstock@mcla.edu, or by phone at 413-662-5571.
- Completing the Online Bias Reporting Form found here: http://mcla.edu/About_MCLA/Title-IX/bias-reporting

Responsible Employees: Please continue to report incidents of discrimination or sexual violence directly to Nicole Comstock or through the Guardian incident reporting system.

Student Conduct

We continue to support the overall student experience through the policies and procedures outlined in the [Student Handbook](#). It is important for students to remember that the Student Affairs Division Office continues to ensure and protect all enrolled students' right to participate in college life, in a community which respects each student's dignity, safety, and basic human rights.

The conduct process will continue, if there are any changes to the current process due to online only option, we will communicate directly with students. As always we encourage students to reach out to the Student Affairs Office if there are any concerns related to policies in the Student Handbook.

For more information about MCLA policies, please click the links below:

[MCLA Equal Opportunity, Diversity, and Affirmative Action Plan](#)

[MCLA Student Handbook](#)

[MCLA Academic Policies](#)

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