

EMERGENCY NUMBERS

**Campus Emergency Line
(413) 662-5100**

**From Campus Phones:
Dial Ext. 5100
Dial 911**

NON-EMERGENCY NUMBERS

**MCLA Campus Police
(413) 662-5284**

**From Campus Phones:
Dial Ext. 5284**

**North Adams Police
(413) 664-4944**

**North Adams Fire
(413) 662-3103**

**North Adams Ambulance
(413) 664-6680**

**North Adams Hospital
(413) 664-5000**

**MA State Police-Cheshire
(413) 743-4700**

EMERGENCY PHONE LOCATIONS

Berkshire Towers

Venable Hall

**Church Street
Center Rear Entrance**

Ashland St. Lot

TH Phase 3 Lot

Athletic Complex



To activate the emergency phones:

- Hit the red emergency button.
- Wait for the operator to come on the line.
- Tell the operator what your emergency is.
- The appropriate EMS response will be dispatched .
- Remain on the line until help arrives.



MASSACHUSETTS COLLEGE OF LIBERAL ARTS



SAFETY MESSAGE



**Department of Public Safety
Campus Police**

413-662-5284





SAFETY MESSAGE

At the Massachusetts College of Liberal Arts (MCLA), we try to take every possible step to ensure the safety and security of all our faculty, staff, and students. Crime is a national problem and, from time to time, it even affects rural environments such as the one in which MCLA is located. MCLA and its Campus Police Department strongly recommend you never take your safety for granted and adopt, adhere to, and practice safe behaviors at all times...whether on or off campus.

By taking a few common sense precautions, the campus will be a safer and more secure place for students, faculty, staff, and visitors.

TAKING SECURITY PRECAUTIONS

IN YOUR RESIDENCE HALL OR APARTMENT

- Never tempt a possible intruder by leaving your door open or unlocked when you are not there or when you are asleep.
- Limit the amount of money and valuables you bring into your room or apartment and keep those items out of sight.
- When you are moving in and out of your room, don't leave suitcases and other belongings unattended. Lock your room door, car door, and trunk as you make trips back and forth.
- Never prop open any outside door to a residence hall. Close any exterior doors that you find propped open. Open doors are invitations to strangers and others who do not have any reason to be in the building.

- Contact the Department of Public Safety and your RA if you see anyone suspicious who is trying to get into your hall without a key or anyone who does not appear to belong on your floor.
- Soliciting is not permitted in the residence halls. Violations of this rule should be reported to the Department of Public Safety.
- Do not leave your keys lying around in public places or loan them to anyone—even a classmate or a friend. They could fall into the wrong persons hands.
- The loss or theft of room keys should be reported immediately to your RA or Head of Residence.

AT OTHER LOCATIONS ON CAMPUS

- Never leave valuables unattended in a classroom, in the library, bookstore, or the cafeteria.
- Secure your bicycle at all times. Buy a good lock and use it. Record your bike's serial number.

The following rules will help you stay safe outside your room:

- Never walk alone on or off campus after dark.
- Park in well lighted areas as close to your destination as possible.
- Keep automobiles locked and place valuables out of sight

- Remain alert to the activities around you.
- Choose a well lighted pathway for all travel. Plan your route in advance.
- Stay in a populated areas and avoid short cuts through deserted places, alleys or nearby bushes.
- Use the Escort Services offered by the Department of Public Safety.
- Carry your cell phone with preprogrammed emergency numbers.

SAFETY IS
EVERYONE'S
RESPONSIBILITY,
SO LETS WORK
TOGETHER
TOWARDS
KEEPING MCLA
A SAFE
CAMPUS

