## MASSACHUSETTS COLLEGE OF LIBERAL ARTS Request for Study Away Course Approval

Name:			<b>A</b> #:			
LAST	FIRST	MIDDLE INITIAL				
Permanent home address:						
	STREET					
	CITY		STATE	ZIP CODE		
Cell phone:		Home phone:				
Emergency contact (name,	relationship, pho	ne, email):				
 Major:			······································			
Name of host college:						
Semester attending:		Start date:	End date:	End date:		
Students must also con	nplete Course	Selections section	on reverse side of	this form.*		
To be completed by Stu	udy Away Advis	or:				
The above student has bee	n approved to en	roll in cre	edits at the following ho	ost college:		
This college is affiliated wit	-	udy away organizatio	n:			
Required signatures	•					
Student:			Da	te		
Study Away Advisor:				te		
Student Financial Services:			Da	te		
Registrar:			Da	ite		

<sup>\*</sup>I understand that it is my responsibility to request an official transcript from the host institution to be sent to the Registrar's Office after completion of the program and that these courses will be evaluated in accordance with the official transfer policy of Massachusetts College of Liberal Arts. Please note that credits (not grades) are transferred to MCLA **only** for courses in which a C- or higher was earned.

## **COURSE SELECTIONS\***

To be completed by student: (Select at least 10 courses for consideration)		on)	To be completed by Major Department Chair or Major/Minor Advisor(s)		
COURSE #	COURSE TITLE	CR HRS.	MCLA EQUIVALENT (CORE, MAJOR, OR MINOR)	CR HRS.	MAJOR/MINOR SIGNATURE(S)

**PLEASE NOTE**: The above is a preliminary approval. Once you have actually registered at the host college, you must email the final list of courses for which you have registered to the Study Away Advisor, who will enter the courses below for final approval.

To be confirmed by student:		To be completed by Major Department Chair or Major/ Minor Advisor(s) for any courses not approved above			
COURSE #	COURSE TITLE	CR. HRS.	MCLA EQUIVALENT (CORE, MAJOR, OR MINOR)	CR. HRS.	MAJOR/MINOR SIGNATURE(S)

<sup>\*</sup>All approved courses, preliminary and final, must be accompanied by course descriptions from the host institution.