

MCLA

2021-2022 Verification Worksheet

Please return form to:
 MCLA Financial Aid Office
 375 Church St. North Adams, MA 01247
 Tel: 413.662.5219 / Fax: 413.662.5105

PLEASE COMPLETE AND ATTACH ALL OF THE REQUESTED INFORMATION.

STEP 1: Student Information

Please provide **LEGAL NAME** -

 Last Name First Name M.I.

 Social Security Number

 Street Address (include apt. #.)

 Date of Birth

 City State Zip Code

 Student's Email Address

 Home Phone Number (include area code)

 Alternate or Cell Phone

STEP 2: Family Information

Fill in the chart below. Be sure to include:

- Yourself and
- Your parent(s) (including a step-parent)
You must include your parent(s) if you are a dependent student.
- Other dependent children of your parent(s),
 --If your parent(s) will provide more than half of their support from July 1, 2021, through June 30, 2022.
- Other people,
 --If they now live with your parent(s) and your parent(s) will provide more than half of their support July 1, 2021, through June 30, 2022.

Self-Supporting Students

- Yourself
- Your spouse (if you are married)
- Your children, if you will provide more than half of their support between July 1, 2021 and June 30, 2022.
- Other people, only if they live in your household and you will provide more than half of their support between July 1, 2021 and June 30, 2022.

| FULL NAME | AGE | RELATIONSHIP | NAME OF COLLEGE/UNIVERSITY (IF AT LEAST HALF-TIME FOR 2020-2021) |
|-----------|-----|--------------------------|---|
| | | <i>You - the student</i> | <i>MCLA</i> |
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STEP 3: STUDENT TAX & INCOME INFORMATION FOR THE 2019 CALENDAR YEAR.

Check ONLY ONE:

- I filed taxes in 2019, and I selected IRS data retrieval when completing the FAFSA.
- I am attaching a copy of my 2019 Tax Return Transcript or a **signed copy** of my 2019 Federal Tax Returns, 1040 Form and Schedules 1-3, as applicable. To request a 2019 Tax Return Transcript, go to www.irs.gov, or call 800-908-9946.
- I was not required to file a 2019 Federal Tax Return. **Dependent students** must provide W-2's. **Independent students must provide a non-filing verification letter from the IRS, and W-2's.** To receive a non-filing verification letter from the IRS, a 4506T Form must be completed and mailed to the IRS. You can obtain the 4506T Form at www.irs.gov.

| Employer's Name | 2019 Amount Earned | Attach IRS W-2 |
|-----------------|--------------------|----------------|
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STEP 4: PARENT OR SPOUSE TAX & INCOME INFORMATION FOR THE 2019 CALENDAR YEAR.

Refer to the chart in STEP 2. If you included a parent or spouse in your Family Information, you **must** complete this section.

Check ONLY ONE:

- My parent(s) filed in 2019, and I selected IRS data retrieval for my parent(s) or my spouse when completing the FAFSA.
- I am attaching my parent(s), or spouse's 2019 Tax Return Transcript or a **signed copy** of my parent(s), or spouse's 2019 Federal Tax Returns, 1040 Form and Schedules 1-3, as applicable. To request a 2019 Tax Return Transcript, go to www.irs.gov, or call 800-908-9946.
- My parent(s), or spouse, was not required to file a 2019 Federal Tax Return. I am attaching a non-filing verification letter from the IRS, and W-2's. To request a non-filing verification letter from the IRS, a 4506T Form must be completed and mailed to the IRS. You can obtain the 4506T Form at www.irs.gov.

| Employer's Name | 2019 Amount Earned | Attach IRS W-2 |
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STEP 5: CERTIFICATION By signing this worksheet, I certify all of the information report is complete and correct.

Student Signature

Date

Parent OR Spouse Signature (if applicable)

Date